

HILL COLLEGE

ENROLLMENT CHECK-LIST



ENROLLMENT MANAGEMENT

Admission & Financial Aid

Hill County Campus

112 Lamar Drive
Hillsboro, TX 76645

Phone: 254-659-7600
Fax: 254-582-7591

Johnson County Campus

2112 Mayfield Pkwy
Cleburne, TX 76033

Phone: 817-760-5600
Fax: 817-556-2142

Email

enrollmentinfo@hillcollege.edu

TESTING CENTER

Hill County Campus

Phone: 254-659-7817

Johnson County Campus

Phone: 817-760-5814
817-760-5815

Testing Website

<http://www.hillcollege.edu/TestingCenter>

Appointments Needed for Testing

ADVISING & STUDENT SUCCESS CENTER

Hill County Campus

112 Lamar Drive
Hillsboro, TX 76645

Phone: 254-659-7650

Johnson County Campus

2112 Mayfield Pkwy
Cleburne, TX 76033

Phone: 817-760-5650

1. APPLY FOR ADMISSION

- Apply online at www.hillcollege.edu by clicking on the **Apply Now** icon on the middle of the homepage. If you have any questions, please contact enrollmentinfo@hillcollege.edu.
- Set up **Apply Texas** log-in, profile and add an application to Hill College
Username: _____ Password: _____
- OFFICIAL TRANSCRIPTS: High School Graduates**-Official High School Transcript, **College Transfer**-Official College/University Transcripts from All institutions attended, **GED certification**. If your situation doesn't fall into one of these categories contact enrollmentinfo@hillcollege.edu
- HILL COLLEGE UTILIZES EMAIL COMMUNICATION**. Please use your official Hill College student email to communicate with faculty & staff. Email accounts are activated during the Admission process. See below to get started.
- My **STUDENT ID** number is __ __ __ **0 - 0** __ __ __ __. You will receive your Student ID when you apply. An email will be sent to the email account listed on your Apply Texas application.
- MENINGITIS VACCINATION**- Required for any student 30 years or younger who are attending classes or events on a Hill College campus. Must have the shot or booster 10 days prior to the 1st day of class.

2. APPLY FOR FINANCIAL ASSISTANCE

- Complete the Free Application of Federal Student Aid (**FAFSA**) to apply for federal, state, institutional grants, work-study, and student loans at www.fafsa.gov.
- PRIORITY DEADLINE FOR THE FAFSA (FALL- JULY 1ST, SPRING- NOVEMBER 1ST, SUMMER- APRIL 1ST)**
- HILL COLLEGE SCHOOL CODE **003573** (ALL CAMPUSES) EXCEPT **JOHNSON COUNTY USES E00935**.
- Apply for **HILL COLLEGE SCHOLARSHIPS** online by **July 1**. Go to the Hill College homepage and click on Quick Links on the bottom right-hand.
- After applying for the **FAFSA**, a student should receive information from the college within two weeks. If you don't receive information on your application, please contact the Financial Aid Office. Additional documentation may be required to complete you aid package.

3. MEET THE ACADEMIC PLACEMENT REQUIREMENTS

- ACADEMIC ASSOCIATE, ASSOCIATE OF APPLIED SCIENCE, OR CERTIFICATE OF TECHNOLOGY** degree seeking students must show current academic skill level by assessment taken with Accuplacer, THEA, Compass or Asset or college transfer work in reading, math and English.
- ACCUPLACER** is given on Hill and Johnson County Testing Centers daily for a charge of \$39.

You may qualify for **exemption from testing if your Exit Level TAKS, ACT or SAT scores are above the exemption cut score. Advising Centers can assist with score review. Bring copies of test score reports with you when you meet with an advisor.
- CERTIFICATE OF COMPLETION** degree seeking students are waived from placement requirements as long as they continue under the Certificate of Completion degree plan.

**Vocational Nursing Certificate of Completion need to show placement assessment prior to enrolling.

4. LOG INTO MYREBEL

- MYREBEL** is the student portal located on the homepage.
- MyRebel** is the location where you gain admission information, student records information, **REGISTER ONLINE**, check for account holds, view schedules and course availability, view financial aid missing documents and awards, accept financial aid awards, pay accounts, set up payment plans, and much, much more.
- LOGIN INFORMATION:**
USERNAME: first name.last name **PASSWORD:** lastname & last 4 digits of student ID number

5. ACTIVATE STUDENT EMAIL ACCOUNT

- <http://www.hillcollege.edu/students/webmail/>
- Hill College communicates through this email account. Please make sure to check this email account or have the emails forwarded to another account that is used. When communicating with instructors or staff, please send emails from your student account

For more information, visit us online at

WWW.HILLCOLLEGE.EDU



BUSINESS OFFICE

Hill County Campus

Phone: 254-659-7707

Johnson County Campus

Phone: 817-760-5700

**Online Payment &
Payment Plan Options
through MyRebel**

Tuition & Fees Website

www.hillcollege.edu/

TuitionAndFees

BOOKSTORE

Hill County Campus

112 Lamar Drive
Hillsboro, TX 76645

Main: 254-659-7720

Fax: 254-580-9340

Email:

hillcollege.hillsboro@bkstr.com

Johnson County Campus

2106 Mayfield Parkway
Cleburne, TX 76033

Main: 817-760-7720

Fax: (817) 556-0426

Email:

hillcollege.cleburne@bkstr.com

DISTANCE LEARNING

Online Learning

Office of Distance Education

(254) 659-7831

distance-learning@hillcollege.edu

IT Assistance

Email, Webpage or

Campus Technology

helpdesk@hillcollege.edu or

hcwebmaster@hillcollege.edu

6. MEET WITH AN ADVISOR

- An advisor will help interpret your placement results, create an educational plan and review program requirements.
- Additional services such as tutoring, child care and transportation grants for technical programs, TRIO grants, Carl D. Perkins grant, test taking workshops, disability accommodations request and much, much more are offered through the Advising Center.
- MY ADVISOR** is _____ in the Advising Center.
- MY PROGRAM OR FACULTY ADVISOR** is _____. The Advising Center advisor will assign this person to assist me with my educational goals.

7. REGISTER FOR CLASSES

- After meeting with an advisor, registration is conducted online through **MYREBEL** icon on the homepage.
- Certain **RESTRICTED PROGRAMS** will not have access to online registration. Those programs are LVN, LVN to ADN Transition, Associate in Nursing, Fire Science Program and EMT need to register on-campus. See your program advisor for assistance.

8. GET YOUR STUDENT ID CARD

- Get your **REBEL CARD**. Your ID card can be used as a debit card. This is also where refunds will be placed if you set up an account. ID cards are located in the **Housing Office on the Hill County Campus** and **Administration Building on the Johnson County Campus**.
- An ID station is set up the week before classes begin on posted on-campus registration dates.

9. COMPLETE THE PAYMENT PROCESS

- Payment is available online through MyRebel, on-campus in the administration building or by calling the Business Office. Payment and/or payment arrangements are due at the time of registration.
- PAYMENT PLANS** are available for most semesters. Plans can be accessed through MyRebel or eCashier at <http://www.hillcollege.edu/ecashier/>.
- Financial Aid **PELL GRANTS & LOANS** are credited to student accounts 10 days prior to the 1st class day. **STUDENT LOANS**— Students must sign a bridge note every semester in the Business Office if loans are paying any portion of tuition and fees or the student may be dropped for non-payment.
- REFUNDS** such as financial aid grants and loans are posted to Rebel Cards (Student ID Cards) after the refund dates. Other refunds are periodically posted to Rebel Cards. If you don't have a debit account set up on your Rebel Card, a check will be cut and available in the cashier office.

10. PURCHASE BOOKS & SUPPLIES

- BOOKSTORES** are located on the Hill County and Johnson County Campuses as well as limited hours on the Burleson Center. The bookstore is also available online from the Hill College homepage.
- Books are available to buy new, used and/or rent.
- FINANCIAL AID BOOK VOUCHERS** are available directly in the bookstore. Students should contact the bookstore if their aid has been awarded. PELL grants and student loans vouchers will not be available until 10 days prior to the 1st class day.

11. ONLINE COURSES

- All online courses begin through Blackboard. You can access Blackboard from the icon on the homepage or http://www.hillcollege.edu/distnc_BB/index.php
- Contact your instructor via email!

12. BE SUCCESSFUL

- The **ACADEMIC ADVISING & STUDENT SUCCESS CENTER** is proud to provide support to every student who needs it. Services are listed, but not limited to: educational planning, tutoring, learning and physical disability accommodations, grants for child care and transportation, test taking skills, learning labs, resume writing, interview skills.
- Know your **IMPORTANT DATES** for each term. Hill College post the Academic Calendar to the website.
- FINANCIAL AID RECIPIENTS:** Any student on financial aid must show attendance and complete eligible assignments prior to the census date of the semester to be eligible for their funds. Faculty certify attendance and determine eligible assignments after the census date of the term.
- ALWAYS KEEP IN CONTACT WITH YOUR INSTRUCTOR!**