

# HILL COLLEGE

## DUAL CREDIT ENROLLMENT CHECK-LIST



### ENROLLMENT MANAGEMENT OFFICE

#### Hill County Campus

112 Lamar Dr.  
Hillsboro, TX 76645  
Phone: (254) 659-7650  
Fax: (254) 582-7591

#### Johnson County Campus

2112 Mayfield Pkwy.  
Cleburne, TX 76033  
Phone: (254) 760-5650

### TESTING CENTER

Appointments needed for TSI testing

#### Hill County Campus

Phone: (254) 659-7817

#### Johnson County Campus

Phone: (817) 760-5814 or  
(817) 760-5815

[www.hillcollege.edu/TestingCenter](http://www.hillcollege.edu/TestingCenter)

### BUSINESS OFFICE

#### Hill County Campus

Phone: (254) 659-7707

#### Johnson County Campus

Phone: (817) 760-5700

Online Payment & Payment Plan  
Options through *MyRebel*

[www.hillcollege.edu/TuitionAndFees](http://www.hillcollege.edu/TuitionAndFees)

V.4.14

### STEP 1: APPLY FOR ADMISSION TO HILL COLLEGE

- Apply online at [www.hillcollege.edu/apply](http://www.hillcollege.edu/apply). This link will direct to the *Apply Texas* website.
- Set up *Apply Texas* Log-in, profile and add an application to Hill College.  
User Name: \_\_\_\_\_ Password: \_\_\_\_\_
- Hill College utilizes email communication. You will receive an email through the email provided on the admission application explaining how to get started in college. These emails also provide information about your Student ID number and Hill College student webmail.
- My Hill College Student ID number is \_\_\_\_ 0 - 0 \_\_\_\_.

### STEP 2: APPLY FOR DUAL CREDIT ADMISSION

- Two-page Hill College Dual Credit/Early Admission Application.
- Application must be signed by student, parent and appropriate high school official.

### STEP 3: MENINGITIS VACCINE

- Only required for students taking classes on a Hill College campus.
- Documentation must be provided to the Enrollment Management office before attendance.
- Must have vaccine at least 10 days prior to the first class day.
- Vaccination requirements DO NOT apply to students ONLY taking courses at their high school.

### STEP 4: HIGH SCHOOL TRANSCRIPT

- Every Fall Semester an "Official Copy" of high school transcript is required to be sent to the Enrollment Management office.

### STEP 5: TEST SCORES

Courses to be taken:	SAT scores— valid 5 years from test date  Composite=Critical Reading plus Math	ACT scores— valid 5 years from test date	TSI Assessment	EOC	Accuplacer (prior to 8/26/2013 if previously enrolled)
Writing based courses: ENGL 1301, 1302, 2311, 2322, 2323, 2327, 2328, 2331, & 2332.	Composite score of 1070* & Critical Reading/Verbal 500	Composite score of 23 & English 19	Writing Essay score of 5 or Essay score of 4 & Multiple Choice of 363	English II EOC combined assessment in both reading and writing Level 2 TEA recommended score (4000)	Writing 80 sentence skills with essay of 5 or higher
Reading based courses: ENGL 2311, 2322, 2323, 2327, 2328, 2331; HIST 1301 & 1302; GOVT 2305 & 2306; BIOL2401 & BIOL2402 & PSYC 2301	Composite score of 1070* & Critical Reading/Verbal 500	Composite score of 23 & English 19	Reading 351		Reading 78
All MATH courses	Composite score of 1070* & Math 500	Composite score of 23 & Math 19	Mathematics 350	Level 2 TEA recommended score (4000) on the Algebra I EOC & a passing grade (70 or higher) in Algebra II	Elementary Algebra score of 63
To register in SPCH, SOCI, BCIS, SPAN, ACCT or other Academic courses			One section must be passed on testing with approval from the school district for college readiness.		
Certification of Completion (CERT 1)  Technical Courses Only Examples: AUMT, WLDG, CSME, ACNT or other CERT1 Technical Courses	Exempt from TSI requirements until a student moves to a Certificate of Technology (CERT 2) or Associate of Applied Science degree.  Programs that have eligible Certificate of Completion (Cert 1) are Child Care & Development, Cosmetology, Automotive, Computer Science, Criminal Justice, Management, Office Administration, Welding				

### STEP 6: ACTIVATE STUDENT EMAIL ACCOUNT

- Follow directions to set up a Hill College student email at [www.hillcollege.edu/students/webmail](http://www.hillcollege.edu/students/webmail). It is suggested to activate this email account. Hill College communicates through student email accounts.



For more information, visit us online at  
[WWW.HILLCOLLEGE.EDU/DUALCREDIT](http://WWW.HILLCOLLEGE.EDU/DUALCREDIT)



# HILL COLLEGE

## DUAL CREDIT ENROLLMENT CHECK-LIST



### HILL COLLEGE BOOKSTORE

#### Hill County Campus

112 Lamar Drive  
Hillsboro, TX 76645  
Main: (254) 659-7720  
Fax: (254) 580-9340  
[hillcollege.hillsboro@bkstr.com](mailto:hillcollege.hillsboro@bkstr.com)

#### Johnson County Campus

2106 Mayfield Parkway  
Cleburne, TX 76033  
Main: (817) 760-7720  
Fax: (817) 556-0426  
[hillcollege.cleburne@bkstr.com](mailto:hillcollege.cleburne@bkstr.com)

### STEP 7: LOG INTO MYREBEL

- MyRebel* is the student portal located on the homepage.
- MyRebel* is the location where you gain admission information, student records information, register online, check for account holds, view schedules and course availability, view financial aid missing documents and awards, accept financial aid awards, pay accounts, set up payment plans, and much, much more.
- Login information:  
Username: first name.last name                      Password: lastname & last 4 digits of student ID number

### STEP 8: REGISTER FOR CLASSES

- Registration is conducted online through logging into *MyRebel* and click on the *Campus Connect* Tab.
- When registering online, find your high school campus to view classes that are taught on the high school campus. Online courses are listed under Internet-HC location.

### STEP 9: COMPLETE THE PAYMENT PROCESS

- Payment is available online through *MyRebel*.
- Payment plans are available for most semesters. Plans can be accessed through *MyRebel* or *eCashier* at [www.hillcollege.edu/ecashier](http://www.hillcollege.edu/ecashier).
- Many high schools pay for student classes. Please contact your high school official to determine if a payment voucher would be approved. Each high school district determines if they will approve payment vouchers and for how much.  
Payment Deadlines: All Payment and/or Voucher must be received by the following dates or class(s) will be subject to dropping.      Spring 2015 Semester – January 9, 2015

### STEP 10: ONLINE COURSES

- All online courses begin through *Blackboard*. You can access *Blackboard* from the icon on the homepage or [blackboard.hillcollege.edu](http://blackboard.hillcollege.edu)
- Contact your instructor via email!

### STEP 11: BE SUCCESSFUL

- The Academic Advising & Student Success Center is proud to provide support to every student who needs it. Services are listed, but not limited to: educational planning, tutoring, learning and physical disability accommodations, grants for child care and transportation, test taking skills, learning labs, resume writing, and interview skills.

**Hill County Campus:                      (254) 659-7650**

**Johnson County Campus:              (254) 760-5650**

**Burleson Center:                          (817) 295-7392**

- Library services are available to all students. Online databases are also available through the library. Library information can be found at [www.hillcollege.edu/library](http://www.hillcollege.edu/library).
- Always keep in contact with your instructor!

*Hill College is committed to the principle of equal opportunity in education and employment. The college does not discriminate against individuals on the basis of age, race, color, religion, sex, national origin, disability, or veteran status in the administration of its educational programs, activities, or employment policies.*



For more information, visit us online at  
[WWW.HILLCOLLEGE.EDU/DUALCREDIT](http://WWW.HILLCOLLEGE.EDU/DUALCREDIT)

