COURSE SYLLABUS

Course Prefix and Number Course Title
CSME 1441 Principles of Nail Technology II

Hill College is committed to the principal of equal opportunity in education and employment. The college does not discriminate against individuals on the basis of age, race, color, religion, sex, national origin, disability, or veteran status in the administration of its educational programs, activities, or employment policies.

Catalog Description:
A continuation of the concepts and principles of nail technology. Topics include advanced instruction in anatomy, physiology, theory, and related skills of nail technology.

End-of-Course Outcomes: Perform the skills required by the state licensing agency; demonstrate professional ethics and salon management.

Lecture Hours: 3 Lab Hours: 6 Semester Credit Hours: 4

Prerequisites: Must have a High School Diploma, G.E.D. or Ability to Benefit

Introduction and Purpose:
Exhibit the skills mandated by the Texas Department of Licensing and Regulations license exam; demonstrate professional ethics and salon management; and develop client relations and related skills.

Instructional Materials:

Textbook:

Supplies and additional materials:
- Designated Uniform
- Designated Shoes
- Notebook
- Pen
- Nail Wrap Kit
- Nail Sculpture Kit
- Nail Tip Kit
- Standard Manicure Kit

Objectives/ Learning Outcomes:
At the completion of this course the student should be able to:
1. Student will develop and understand the importance of professional ethics including hygiene, good grooming and professional attitudes relating to the workplace.

2. Identify and demonstrate the definitions, importance, and methods of sanitation and safety measures.

3. Identify the safety measures associated with hazardous chemicals.

4. Explain the rules and regulations of the institution, department, and state.

Methods of Instruction:

This course will be taught using the traditional lecture with a question and answer period daily. Audio-visual materials and computer based technology will be used when appropriate. Students are required to complete lab requirements.

Methods of Evaluation:

A series of chapter tests will be administered through the semester, including three major tests and a written/practical final.

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<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>WORKBOOK</td>
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<tr>
<td>CHAPTER TESTS</td>
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<td>MAJOR TESTS</td>
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<td>FINAL EXAM</td>
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<tr>
<td>CLASSWORK</td>
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Letter grades for the course will be based on the following percentages:

- 90-100% A
- 80-89% B
- 70-79% C
- 60-69% D
- Below 60% F

Course Outline:

Class Policies:
Regular attendance at all class meetings is expected. Disruptions in class will not be tolerated.

Disabilities/ADA:
In accordance with the requirements of the Americans with Disabilities Act (ADA) and the regulations published by the United States Department of Justice 28 C.F.R. 35.107(a), Hill College’s designated ADA coordinator, Debra Hargrove, Vice President,
Human Resources and Organizational Development, shall be responsible for coordinating the College’s efforts to comply with and carry out its responsibilities under ADA. Students with disabilities requiring physical, classroom, or testing accommodations should contact Salley Schmid, Director of Counseling, at (254) 659-7651 or sschmid@hillcollege.edu.

Course Requirements:
A. Regular and punctual attendance
B. Turn in all assignments on time
C. Proper classroom behavior

Topics and Tests:
I. Milady’s Standard Nail Technology
   1. Manicuring
   2. Pedicuring
   3. Electric Filing
   4. Nail Tips, Wraps, No-Light Gels
   5. Nail Enhancements
   6. Gels
   7. Creative Touch

Scans Skills: Scans is a list of skills developed by the Department of Labor to insure students are trained on necessary skills required by the industry. Each objective listed relates to one or more of these skills standards. The translation for these standards is attached to the end of this syllabi. More information about SCANS may be found in the book “Skills and Tasks for Jobs- A SCANS report for America 2000” published by the U.S. Department of Labor. The book may be purchased from the U.S. Government Printing Office under ISBN 0-16-036177-x.

A. Uses and applies learning techniques to perform massage for clients.
   C5, C6, C10, F5, F15, F16.

B. Interprets the use of files and buffers used in the application of artificial nails.
   C3, C5, C6, C7, C11, C19, F5, F6, F11.

C. Performs technique of Nail Tips, Acrylic Nails and Wraps.
   C5, C6, C10, C11, F5, F6, F11, F13.

D. Chooses procedure to satisfy client’s needs in artificial nail application.
   C1, C5, C6, C7, C11, F5, F6.

**BIBLIOGRAPHY**
Milady’s Standard Textbook of Cosmetology
2004 Edition
Milady Publishing

State Exam Review for Cosmetology
2000 Edition
Milady Publishing

**Cosmetology Dictionary**
Milady Publishing

**Airbrushing for Nails**
Elizabeth Anthony
Milady Publishing

**Guide to Owning and Operating Nail Salon**
Joanne Wiggins
Milady Publishing

**Adding It Up: Math for Your Cosmetology Career**
Kathi Dunlap
Milady Publishing

Milady’s Standard Textbook, Professional Barber Styling
1999 Revised Edition
Milady Publishing

**Art and Science of Nail Technology**
Second Edition
Milady Publishing

**Nail Technology State Exam Review**
Second Edition
Milady Publishing

**Nail Art & Design**
Tammy Bigan
Milady Publishing

**Professional Instructor for Cosmetology, Barber-Styling and Nail Technology**
Linda J. Howe
Milady Publishing

**Exam Review for Milady’s Professional Instructor**
Milady Publishing
On Becoming a Cosmetology Instructor
James K. Nighswander & A. Dan Whitley
Milady Publishing

Creative Teacher: Instructors Guide
Darla Del Duca
Milady Publishing

Nail Q & A Book
Vicki Peters
Milady Publishing

Nail Structure and Product Chemistry
Douglas D. Schoon
Milady Publishing

The Professional's Reflexology Handbook
Shelley Hess
Milady Publishing

Technails: Extentions, Wraps, and Nail Art
Tammy Bigan
Milady Publishing

Spa Manicuring for the Salon and Spa
Janet McCormick
Milady Publishing

The Salon Professional's Guide to Foot Care
Godfrey Mix, DPM
Milady Publishing

Salons and Computers: A Starter's Guide for Success
Gambino
Milady Publishing

Salon Client Care
J. Elaine Spear
Milady Publishing

101 Salon Promotions
Robert Oppenheim
Milady Publishing
Cosmetology Assessment Plan Statement #1

Intended Outcome # 1. Students taking Principles of Nail Technology II will display proficiency in identifying and interpret techniques to perform hand and arm massage.

Assessment Measures, Techniques, and Target Courses/Activities. Students taking Principles of Nail Technology II will complete a final examination, in which questions related to the theory of massage of feet, arms, and hands that have been embedded. Faculty will evaluate students’ answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will answer each embedded question correctly on the final examination.

*See data report 1 and the Report of Assessment Findings.
Cosmetology Assessment Plan Statement #2

Intended Outcome # 2. Students taking Principles of Nail Technology II will understand and identify nail files and buffers; demonstrate the appropriate use and methods to ensure sanitation and safety measures.

Assessment Measures, Techniques, and Target Courses/Activities. Students Principles of Nail Technology II will complete a final examination, in which questions related to files and buffers with related sanitation and safety that have been embedded. Faculty will evaluate students’ answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will answer each embedded question correctly on the final examination.

Cosmetology Assessment Plan # 3

Intended Outcome #4. Students taking Principles of Nail Technology II will follow techniques and apply theory to nail tips, nail wraps, and acrylic nails.

Assessment Measures, Techniques, and Target Courses/Activities. Students taking Principles of Nail Technology II will complete a final examination, in which questions related to rules and regulation have been embedded. Faculty will evaluate student’s answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will consistently follow the rules and regulations set by the state, college, and department.

Cosmetology Assessment Plan # 4

Intended Outcome #5. Students taking Principles of Nail Technology II will understand procedures that or correct for their client.

Assessment Measures, Techniques, and Target Courses/Activities. Students taking Principles of Nail Technology II will complete a final examination, in which questions related to procedures for clients have been embedded. Faculty will evaluate students answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will consistently answer correctly the embedded question on final exam.