Hill College
112 Lamar Drive
Hillsboro, Texas 76645

COURSE SYLLABUS

Course Prefix and Number            Course Title
CSME 1547                            Principles of Skin Care/Facials and Related Theory

Hill College is committed to the principal of equal opportunity in education and employment. The college does not discriminate against individuals on the basis of age, race, color, religion, sex, national origin, disability, or veteran status in the administration of its educational programs, activities, or employment policies.

Catalog Description:
In-depth coverage of the theory and practice of skin care, facials, and cosmetics.

End-of-Course Outcomes: Identify the terminology related to the skin, products, and treatments; demonstrate the proper application related to skin care and cosmetics; practice workplace competencies in skin care and cosmetics.

Lecture Hours: 2   Lab Hours: 8   Semester Credit Hours: 4

Pre/co-requisites: Must Have High School Diploma or GED, or Ability to Benefit

Introduction and Purpose:
The purpose of Principles of Skin Care/Facials and Related Theory is to review the state mandated rules and regulations pertaining to the safety and sanitation involved in providing cosmetic services to the general public. Students will also develop skills pertaining to professional ethics in the salon environment.

Instructional Materials:
Textbooks: (Bundled)

Milady’s Standard Theory Workbook, Edition 2009
Milady’s Online Licensing Prep
Web Tutor on Blackboard
Student Reference for Anatomy & Physiology, 2005, Delmar.

Supplies and Materials:
Prescribed Uniform
Prescribed Shoes
Student Kit #1
Model
Paper/Pen

Objectives/Student Learning Outcomes:

SCANS is a list of skills developed by the Department of Labor to insure students are trained on necessary skills required by industry. Each objective listed relates to one or more of these skills standards. The translation for these standards is attached to the end of this syllabus. More information about SCANS may be found in the book “Skills and Tasks for Jobs-A SCANS report for America 2000” published by the U.S. Department of Labor. The book may be purchased from the U.S. Government Printing Office under ISBN 0-16-036177-X.

A. Student will develop and understand the importance of professional ethics including hygiene, good grooming and professional attitudes relating to the work place.
   * C-9, C-11, C-12, C-13, C-14, F-1, F-2, F-5, F-6, F-11, F-15, F-17

B. Identify and demonstrate the definitions, importance, and methods of sanitation and safety measures.
   * C-1, C-3, C-5, C-6, C-7, C-15, F-1, F-2, F-3, F-5, F-6, F-11

C. Identify the safety measures associated with hazardous chemicals.
   * C-1, C-3, C-5, C-6, C-7, C-15, C-18, F-1, F-2, F-3, F-5, F-8, F-9, F-10, F-13, F-15

D. Explain the rules and regulations of the institution, department, and state.
   * C-1, C-5, C-6, C-7, C-12, F-1, F-2, F-5

E. Practical applications shall be mastered and complete with 150 hours (10% of 1500 hour course) practical project sheet.
   * C-1, C-3, C-4, C-5, C-6, C-7, C-8, C-11, C-14, C-18, C-19, F-1, F-2, F-4, F-5, F-6, F-7, F-8, F-9, F-10, F-11, F-12, F-13, F-14, F-15, F-16, F-17

The students’ success in completing these objectives will be measured using a set of examinations and assignments described, in detail under the section of this syllabus headed “Method of Evaluation”.

Annual Assessment Plan will be implemented each year to review course.

Methods of Instruction:

This course will be taught using the traditional lecture with a question and answer
period daily. Audio-visual materials and computer based technology will be used when appropriate. Students will be required to complete a lab requirement.

Methods of Evaluation:

Grades in this course will be based on the following evaluation criteria:

- Tests: short essay and objective (4 tests) 20%
- Worksheets: research papers (4 workbook assignments) 20%
- Lab projects (1 project sheet) 40%
- Final examination 20%

All following guidelines detailed by Texas Department of Licensure and Regulation.

Class Policies:
Regular attendance at all class meetings is expected. Disruptions in class will not be tolerated.

Disabilities/ADA:
In accordance with the requirements of the Americans with Disabilities Act (ADA) and the regulations published by the United States Department of Justice 28 C.F.R. 35.107(a), Hill College’s designated ADA coordinator, Debra Hargrove, Vice President, Human Resources and Organizational Development, shall be responsible for coordinating the College’s efforts to comply with and carry out its responsibilities under ADA. Students with disabilities requiring physical, classroom, or testing accommodations should contact Salley Schmid, Director of Counseling, at (254) 659-7651 or sschmid@hillcollege.edu.

Course Requirements:
- A. Regular and punctual attendance
- B. Turn in all assignments on time
- C. Proper classroom behavior

Topics and Tests:
- 1. Skin Diseases and Disorders
- 2. Hair Removal
- 3. Facials
- 4. Facial Makeup

BIBLIOGRAPHY

Milady’s Standard Textbook of Cosmetology
2004 Edition
Milady Publishing

State Exam Review for Cosmetology
2000 Edition
Milady Publishing

Cosmetology Dictionary
Milady Publishing

Hair Structure and Chemistry Simplified
Douglas D. Shoon
Milady Publishing

Hair Coloring: A Hands-On Approach
Patricia Spencer
Milady Publishing

A Contemporary Approach to Permanent Waving
Mark E. Padgett
Milady Publishing

Adding It Up: Math for Your Cosmetology Career
Kathi Dunlap
Milady Publishing

Milady's Standard Textbook, Professional Barber Styling
1999 Revised Edition
Milady Publishing

Art and Science of Nail Technology
Second Edition
Milady Publishing

Nail Technology State Exam Review
Second Edition
Milady Publishing

Milady's Professional Textbook for Professional Estheticians
1999 Edition
Milady Publishing

Professional Instructor for Cosmetology, Barber-Styling and Nail Technology
Linda J. Howe
Milady Publishing
Exam Review for Milady’s Professional Instructor
Milady Publishing

On Becoming a Cosmetology Instructor
James K. Nighswander & A. Dan Whitley
Milady Publishing

Creative Teacher: Instructors Guide
Darla Del Duca
Milady Publishing

Milady’s 28 Styles
Kenneth Young
Milady Publishing

Milady’s 28 Black Styles
Kenneth Young
Milady Publishing

Milady’s Haircutting: Men’s, Women’s and Children’s Cuts
Kenneth Young
Milady Publishing

Milady’s Hairstyling: Men’s, Women’s and Children’s Styles
Kenneth Young
Milady Publishing

Milady’s Black Cosmetology
Thomas Hayden & James Williams
Milady Publishing

The Multicultural Client
Salon Ovations
Milady Publishing

Corrective Hair Coloring: A Hands-On Approach
Tom Sollock
Milady Publishing

Nail Q&A
Vicki Peters
Milady Publishing

Nail Art and Design
Tammy Biggan
Milady Publishing
Above manuscripts have been approved by The Texas Department of Licensing and Regulations for use in the instruction of cosmetology either as texts or resource materials
Cosmetology Assessment Plan

**Cosmetology Assessment Plan Statement #1**

**Intended Outcome # 1.** Students taking Principles of Skin Care/Facial and Related Theory will display proficiency in identifying and practicing professional basic skin care.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Principles of Skin Care/Facial and Related Theory will complete a final examination, in which questions related to principles of professional skin care have been embedded. Faculty will evaluate students’ answers in the embedded questions.

**Assessment Criteria/Expected Results.** At least 80 percent of students will answer each embedded question correctly on the final examination.

*See data report 1 and the Report of Assessment Findings.

**Cosmetology Assessment Plan Statement #2**

**Intended Outcome # 2.** Students taking Principles of Skin Care/Facial and Related Theory will demonstrate the appropriate methods to ensure personal health and well being.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Principles of Skin Care/Facials and Related Theory will complete a final examination, in which questions related to personal health and well being have been embedded. Faculty will evaluate students’ answers in the embedded questions.

**Assessment Criteria/Expected Results.** At least 80 percent of students will answer each embedded question correctly on the final examination.

**Cosmetology Assessment Plan # 3**

**Intended Outcome #3.** Students taking Principles of Skin Care/Facial and Related Theory will demonstrate the appropriate methods to ensure safety measures performing hair removal.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Principles of Skin Care/Facials and Related Theory will complete a final examination, in which questions related to safety measures for hair removal have been embedded. Faculty will evaluate students’ answers in the embedded questions.
Assessment Criteria/Expected Results. At least 80 percent of students will answer each embedded question correctly on the final examination.

Cosmetology Assessment Plan # 4

Intended Outcome #4. Students taking Principles of Skin Care/Facials and Related Theory will follow all rules and regulations set by the state, college, and department.

Assessment Measures, Techniques, and Target Courses/Activities. Students taking Principles of Skin Care/Facials and Related Theory will complete a final examination, in which questions related to rules and regulation have been embedded. Faculty will evaluate students’ answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will consistently follow the rules and regulations set by the state, college, and department.

Cosmetology Assessment Plan # 5

Intended Outcome #5. Students taking Principles of Skin Care/Facials and Related Theory will demonstrate the proper procedures and applications of practical skin care prescribed by Texas Department of Licensing and Regulations

Assessment Measures, Techniques, and Target Courses/Activities. Students taking Principles of Skin Care/Facials and Related Theory will complete a skin care practical applications prescribed by Texas Department of Licensing and Regulations.

Assessment Criteria/Expected Results. At least 80 percent of students will consistently perform said skills on the final practical examination.

Assessment written test will be posted on Blackboard. Assessment practical exam will be conducted in house. Assessment practical will be assessed by TDLR Examination. Practical and Written statistics assessed on TDLR Web site.