Hill College is committed to the principal of equal opportunity in education and employment. The college does not discriminate against individuals on the basis of age, race, color, religion, sex, national origin, disability, or veteran status in the administration of its educational programs, activities, or employment policies.

Catalog Description:
CSME 2337 Advanced Cosmetology Techniques
Mastery of advanced cosmetology techniques including hair design, professional cosmetology services, and workplace competencies.

End-of-Course Outcomes: Create a variety of hair designs; perform professional cosmetology services; and demonstrate workplace competencies.

Lecture Hours: 2   Lab Hours:  8   Semester Credit Hours: 3

Pre/co-requisites: CSME1401 Orientation to Cosmetology

Introduction and Purpose:
The student will develop and create a variety of hair designs; perform professional cosmetology services; and demonstrate cosmetology workplace competencies.

Instructional Materials:
Textbooks: (Bundled)

            Milady’s Standard Theory Workbook, Edition 2009
            Milady’s Online Licensing Prep
            Web Tutor on Blackboard
            Student Reference for Anatomy & Physiology, 2005, Delmar.

Supplies and Materials:
Prescribed Uniform
Prescribed Shoes
Student Kit #1
Model
Paper/Pen

Objectives/Student Learning Outcomes:
SCANS is a list of skills developed by the Department of Labor to insure
students are trained on necessary skills required by industry. Each
objective listed relates to one or more of these skills standards. The
translation for these standards is attached to the end of this syllabi. More
information about SCANS may be found in the book "Skills and Tasks for
Jobs-A SCANS report for America 2000" published by the U.S.
Department of Labor. The book may be purchased from the U.S.

1. Master the terminology related to all phases of cosmetology. C-1, C-2, C-3, C-4, C-5,
C-6, C-7, C-9, C-10, C-11, C-12, C-13, C-14, C-15, C-16, C-18, C-19, C-20, F-1,
F-2, F-3 F-4, F-5, F-6, F-10, F-13, F-14, F-15, F-16, F-17

2. Master proper applications related to all phases of cosmetology. C-1, C-2, C-3, C-4,
C-5, C-6, C-7, C-9, C-10, C-11, C-12, C-14, C-15, C-16, C-18, C-19, F-1, F-2, F-3,F-
4,F-5, F-6 F-7, F-8, F-9, F-10, F-11, F-13, F-14, F-15, F-16

3. Complete math problems associated with formulas for masks, skin treatment, color,
and chemical reformation.
C-1, C-3, C-4, C-5, C-6, C-7, C-11, C-12, C-18, F-1, F-2, F-3, F-5, F-6, F-8, F-9, F-10,
F-11, F-15, F-16, F-17

4. Develop a professional attitude toward clients and co-workers. C-1, C-3, C-4, C-5,
C-6, C-7, C-11, C-12, C-13,C-14,C-15, C-16, C-18, C-19, F-1, F-2, F-3, F-5, F-6,F-7,
F-8, F-9, F-10, F-11, F-13, F-14, F-15, F-16, F-17

5. Acquire, evaluate, organize, and maintain proper records relating client services,
inventory, trends, and profit and loss statements, federal, state, and local tax records,
C-1, C-2, C-3, C-4, C-5, C-6, C-7, C-9, C-10, C-11, C-12, C-13, C-14, C-15, C-16, F-1,
F-2, F-3, F-4, F-5, F-6, F-7, F-8, F-9, F-10, F-11, F-12, F-13, F-14, F-15, F-16, F-17

6. Maintain and implement all Texas Cosmetology Commission rules and regulations
along with all safety and sanitation requirements. C-1, C-3, C-5, C-6, C-7, C-12, C-15,
C-16, C-18, C-19, F-1, F-2, F-3, F-5, F-6, F-9, F-10, F-11, F-12, F-13, F-14, F-15, F-
16, F-17

The students' success in completing these objectives will be measured using a set of
examinations and assignments described, in detail under the section of this syllabus
headed “Method of Evaluation”.
Annual Assessment Plan will be implemented each year to review course.

Methods of Instruction:

This course will be taught using the traditional lecture with a question and answer period daily. Audio-visual materials and computer based technology will be used when appropriate.

Methods of Evaluation:

Grades in this course will be based on the following evaluation criteria:

- Tests: short essay and objective (4 tests) 20%
- Worksheets: research papers (4 workbook assignments) 20%
- Lab projects (1 project sheet) 40%
- Final examination 20%

All following guidelines detailed by Texas Department of Licensure and Regulation.

Class Policies:
Regular attendance at all class meetings is expected. Disruptions in class will not be tolerated.

Disabilities/ADA:
In accordance with the requirements of the Americans with Disabilities Act (ADA) and the regulations published by the United States Department of Justice 28 C.F.R. 35.107(a), Hill College’s designated ADA coordinator, Debra Hargrove, Vice President, Human Resources and Organizational Development, shall be responsible for coordinating the College’s efforts to comply with and carry out its responsibilities under ADA. Students with disabilities requiring physical, classroom, or testing accommodations should contact Salley Schmid, Director of Counseling, at (254) 659-7651 or sschmid@hillcollege.edu.

Course Requirements:
A. Regular and punctual attendance
B. Turn in all assignments on time
C. Proper classroom behavior

Topics and Tests:
1. General Sciences
2. Hair Care
3. Skin Care
4 Nail Care
5. Business Skills

BIBLIOGRAPHY

Milady's Standard Textbook of Cosmetology
2004 Edition
Milady Publishing

State Exam Review for Cosmetology
2000 Edition
Milady Publishing

Cosmetology Dictionary
Milady Publishing

Hair Structure and Chemistry Simplified
Douglas D. Shoon
Milady Publishing

Hair Coloring: A Hands-On Approach
Patricia Spencer
Milady Publishing

A Contemporary Approach to Permanent Waving
Mark E. Padgett
Milady Publishing

Adding It Up: Math for Your Cosmetology Career
Kathi Dunlap
Milady Publishing

Milady's Standard Textbook, Professional Barber Styling
1999 Revised Edition
Milady Publishing

Art and Science of Nail Technology
Second Edition
Milady Publishing

Nail Technology State Exam Review
Second Edition
Milady Publishing

Milady's Professional Textbook for Professional Estheticians
1999 Edition
Milady Publishing

Professional Instructor for Cosmetology, Barber-Styling and Nail Technology
Linda J. Howe
Milady Publishing

Exam Review for Milady's Professional Instructor
Milady Publishing

On Becoming a Cosmetology Instructor
James K. Nighswander & A. Dan Whitley
Milady Publishing

Creative Teacher: Instructors Guide
Darla Del Duca
Milady Publishing

Milady's 28 Styles
Kenneth Young
Milady Publishing

Milady's 28 Black Styles
Kenneth Young
Milady Publishing

Milady's Haircutting: Men’s, Women’s and Children’s Cuts
Kenneth Young
Milady Publishing

Milady's Hairstyling: Men’s, Women’s and Children's Styles
Kenneth Young
Milady Publishing

Milady's Black Cosmetology
Thomas Hayden & James Williams
Milady Publishing

The Multicultural Client
Salon Ovations
Milady Publishing

Corrective Hair Coloring: A Hands-On Approach
Tom Sollock
Milady Publishing

Nail Q&A
Vicki Peters  
Milady Publishing  
Nail Art and Design  
Tammy Biggan  
Milady Publishing  

The Esthetician’s Guide to Working With Physicians  
Susanne S. Warfield  
Milady Publishing  

The Professional's Reflexology Handbook  
Shelly Hess  
Milady Publishing  

Salons and Computers: A Starter’s Guide for Success  
Gambino  
Milady Publishing  

Salon Client Care  
J. Elaine Spear  
Milady Publishing  

101 Salon Promotions  
Robert Oppenheim  
Milady Publishing  

You and Your Clients: Human Relations for Cosmetologists  
Leslie Edgerton  
Milady Publishing  

Salon Ovations’ Public Relations for the Salon  
Milady Publishing  

The Motivated Salon  
Mark D. Foley  
Milady Publishing  

Texas Cosmetologist  
Laws and Rules, 2008  
Texas Department of Licensing and Regulation  

PSI, licensure: certification  
Texas Department of Licensing and Regulation  
Cosmetology Operator License Examination  
Candidate Information Bulletin
Above manuscripts have been approved by The Texas Department of Licensing and Regulations for use in the instruction of cosmetology either as texts or resource materials

Cosmetology Assessment Plan

**Cosmetology Assessment Plan Statement #1**

**Intended Outcome #1.** Students taking Advanced Cosmetology Techniques will master the terminology related to all phases of cosmetology will display proficiency in this subject.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Advanced Cosmetology Techniques will complete a final examination, related to the above have been embedded. Faculty will evaluate students' performance on the embedded practical applications.

**Assessment Criteria/Expected Results.** At least 80 percent of students will perform each draping and shampooing practical application on the final examination.

*See practical exam score card.

**Cosmetology Assessment Plan Statement #2**

**Intended Outcome #2.** Students taking Advanced Cosmetology Techniques will master proper applications related to all phases of cosmetology.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Advanced Cosmetology Techniques will complete a final practical and written examination, in which the above have been embedded. Faculty will evaluate students' practical applications in the embedded exam.

**Assessment Criteria/Expected Results.** At least 80 percent of students will perform each practical application of haircutting correctly on the final practical examination.

**Cosmetology Assessment Plan # 3**

**Intended Outcome #3.** Students taking Advanced Cosmetology Techniques will complete math problems associated with formulas for masks, skin treatment, color, and chemical reformation.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Advanced Cosmetology Techniques will complete a final practical and written examination, in which the above have been embedded. Faculty will evaluate students...
Assessment Criteria/Expected Results. At least 80 percent of students will perform on the final examination.

**Cosmetology Assessment Plan # 4**

**Intended Outcome #4.** Students taking Advanced Cosmetology Techniques will develop a professional attitude toward clients and co-workers

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Advanced Cosmetology Techniques will complete a final practical examination, in which the above have been embedded. Faculty will evaluate student on the above the final examination.

**Assessment Criteria/Expected Results.** At least 80 percent of students will perform the above on the final examination.

**Cosmetology Assessment Plan # 5**

**Intended Outcome #5** Students taking Advanced Cosmetology Techniques will acquire, evaluate, organize, and maintain proper records relating client services, inventory, trends, and profit and loss statements, federal, state, and local tax records.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Advanced Cosmetology Techniques will complete a final practical and written examination, in which the above have been embedded. Faculty will evaluate students on the above.

**Assessment Criteria/Expected Results.** At least 80 percent of students will perform on the final examination.

**Cosmetology Assessment Plan # 6**

**Intended Outcome #6.** Students taking Advanced Cosmetology Techniques Maintain and implement all Texas Department of Licensing and Regulation rules and regulations along with all safety and sanitation rules.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Advanced Cosmetology Techniques will complete a final practical and written examination, in which the above have been embedded. Faculty will evaluate students on the above.

**Assessment Criteria/Expected Results.** At least 80 percent of students will perform on the final examination.

The above assessments is addressed in section E of the scans. Assessment practical exam will be conducted in house using the practical exam score card attached.
Assessment practical will also be assessed by TDLR Examination at the completion of 1500 hours and completion of written examination. Practical and Written statistics assessed on TDLR Web site. Assessment written test will be posted on Blackboard.