Hill College
112 Lamar Drive
Hillsboro, Texas 76645

COURSE SYLLABUS

Course Prefix and Number  Course Title
CSME 2530  Nail Enhancements

Prepared by: ___________________________ Date: September 2010
Jennifer Alder, Instructor

Approved by: ___________________________ Date: September 2010
Lizza M. Trenkle, Dean of Instruction

Approved by: ___________________________ Date: September 2010
Dr. Roger Schustereit, Vice President of Instruction

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Catalog Description:
A course in the theory, application, and related technology of artificial nails.

End-of-Course Outcomes: Demonstrate product knowledge and the application of artificial nails and practice competencies as related to the state licensing examination.

Lecture Hours: 3    Lab Hours: 6    Semester Credit Hours: 5

Prerequisites: Must have a High School Diploma, G.E.D. or Ability to Benefit

Introduction and Purpose:
Demonstrate product knowledge and the application of artificial nails and exhibit competencies as related to the state licensing examination.
Instructional Materials:


Supplies and additional materials:

<table>
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<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Designated Uniform</td>
<td>Nail Wrap Kit</td>
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<tr>
<td>Designated Shoes</td>
<td>Nail Sculpture Kit</td>
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<tr>
<td>Notebook</td>
<td>Nail Tip Kit</td>
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<tr>
<td>Pen</td>
<td>Standard Manicure Kit</td>
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Objectives/ Learning Outcomes:

At the completion of this course the student should be able to:

1. Student will develop and understand the importance of professional ethics including hygiene, good grooming and professional attitudes relating to the workplace.

2. Identify and demonstrate the definitions, importance, and methods of sanitation and safety measures.

3. Identify the safety measures associated with hazardous chemicals.

4. Explain the rules and regulations of the institution, department, and state.

Methods of Instruction:

This course will be taught using the traditional lecture with a question and answer period daily. Audio-visual materials and computer based technology will be used when appropriate. Students will be shown how to use a calculator where appropriate.

Methods of Evaluation:

A series of chapter tests will be administered through the semester, including three major tests and a written/practical final.

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
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<tbody>
<tr>
<td>Workbook</td>
<td>20%</td>
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<tr>
<td>Chapter Tests</td>
<td>20%</td>
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<tr>
<td>Major Tests</td>
<td>10%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>10%</td>
</tr>
<tr>
<td>Classwork</td>
<td>40%</td>
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Letter grades for the course will be based on the following percentages:

- 90-100% A
- 80-89% B
70-79%   C  
60-69%   D  
Below 60%  F

Course Outline:

Class Policies:
Regular attendance at all class meetings is expected. Disruptions in class will not be tolerated.

Disabilities/ADA:
In accordance with the requirements of the Americans with Disabilities Act (ADA) and the regulations published by the United States Department of Justice 28 C.F.R. 35.107(a), Hill College’s designated ADA coordinator, Debra Hargrove, Vice President, Human Resources and Organizational Development, shall be responsible for coordinating the College’s efforts to comply with and carry out its responsibilities under ADA. Students with disabilities requiring physical, classroom, or testing accommodations should contact Salley Schmid, Director of Counseling, at (254) 659-7651 or sschmid@hillcollege.edu.

Course Requirements:
A. Regular and punctual attendance
B. Turn in all assignments on time
C. Proper classroom behavior

Topics and Tests:
I. Milady’s Standard Nail Technology
   1. Artificial Nails
   2. Seeking Employment
   3. Salon Business
   4. TDLR Exam

   Scans Skills: Scans is a list of skills developed by the Department of Labor to insure students are trained on necessary skills required by the industry. Each objective listed relates to one or more of these skills standards. The translation for these standards is attached to the end of this syllabi. More information about SCANS may be found in the book “Skills and Tasks for Jobs- A SCANS report for America 2000” published by the U.S. Department of Labor. The book may be purchased from the U.S. Government Printing Office under ISBN 0-16-036177-x.

A. Uses and applies learning techniques to perform all nail procedures for clients.
   C5, C6, C10, F5, F15, F16.
B. Interprets the use of files and buffers used in the application of all artificial nails.
   C3, C5, C6, C7, C11, C19, F5, F6, F11.
C. Working knowledge of Salon Business
   C5, C6, C10, C11, F5, F6, F11, F13.

D. Exam procedure for TDLR test
   C1, C5, C6, C7, C11, F5, F6.

Bibliography:

Milady’s Standard Textbook of Cosmetology
2004 Edition
Milady Publishing

State Exam Review for Cosmetology
2000 Edition
Milady Publishing

**Cosmetology Dictionary**
Milady Publishing

**Airbrushing for Nails**
Elizabeth Anthony
Milady Publishing

**Guide to Owning and Operating Nail Salon**
Joanne Wiggins
Milady Publishing

**Adding It Up: Math for Your Cosmetology Career**
Kathi Dunlap
Milady Publishing

Milady’s Standard Textbook, Professional Barber Styling
1999 Revised Edition
Milady Publishing

**Art and Science of Nail Technology**
Second Edition
Milady Publishing

**Nail Technology State Exam Review**
Second Edition
Milady Publishing
Nail Art & Design
Tammy Bigan
Milady Publishing

Professional Instructor for Cosmetology, Barber-Styling and Nail Technology
Linda J. Howe
Milady Publishing

Exam Review for Milady’s Professional Instructor
Milady Publishing

On Becoming a Cosmetology Instructor
James K. Nighswander & A. Dan Whitley
Milady Publishing

Creative Teacher: Instructors Guide
Darla Del Duca
Milady Publishing

Nail Q & A Book
Vicki Peters
Milady Publishing

Nail Structure and Product Chemistry
Douglas D. Schoon
Milady Publishing

The Professional’s Reflexology Handbook
Shelley Hess
Milady Publishing

Technails: Extentions, Wraps, and Nail Art
Tammy Bigan
Milady Publishing

Spa Manicuring for the Salon and Spa
Janet McCormick
Milady Publishing

The Salon Professional’s Guide to Foot Care
Godfrey Mix, DPM
Milady Publishing
Salons and Computers: A Starter’s Guide for Success
Gambino
Milady Publishing

You and Your Clients: Human Relations for Cosmetologists
Leslie Edgerton
Milady Publishing

Salon Ovations’ Public Relations for the Salon
Milady Publishing

The Motivated Salon
Mark D. Foley
Milady Publishing

Texas Cosmetologist
Laws and Rules, 2008
Texas Department of Licensing and Regulation

PSI, licensure: Nail Tech certification
Texas Department of Licensing and Regulation
Cosmetology Operator License Examination
Candidate Information Bulletin

Above manuscripts have been approved by The Texas Department of Licensing and Regulations for use in the instruction of cosmetology either as texts or resource materials

CSME 2530
Assessment Plan

Cosmetology Assessment Plan Statement #1
Intended Outcome # 1. Students taking Nail Enhancements will display proficiency in identifying and interpret techniques to perform all nail procedures.
Assessment Measures, Techniques, and Target Courses/Activities. Students taking the above will complete a final examination, in which questions related to the theory of the above that have been embedded. Faculty will evaluate students’ answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will answer each embedded question correctly on the final examination.

*See data report 1 and the Report of Assessment Findings.

**Cosmetology Assessment Plan Statement #2**

**Intended Outcome #2.** Students taking Nail Enhancement will interprets the use of files and buffers used in the application of all artificial nails.

Assessment Measures, Techniques, and Target Courses/Activities. Students taking Nail Enhancement will complete a final examination, in which questions related to the above have been embedded. Faculty will evaluate students’ answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will answer each embedded question correctly on the final examination.

**Cosmetology Assessment Plan # 3**

**Intended Outcome #4.** Students taking Nail Enhancement II will have a working knowledge of Salon Business and know all procedures for all nail services.

Assessment Measures, Techniques, and Target Courses/Activities. Students taking Nail Enhancement will complete a final examination, in which questions related to the above have been embedded. Faculty will evaluate student’s answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will consistently follow the rules and regulations set by the state, college, and department.

**Cosmetology Assessment Plan # 4**

**Intended Outcome #4.** Students taking Nail Enhancement II will understand procedures that relate to the TDLR final exam.

Assessment Measures, Techniques, and Target Courses/Activities. Students taking the above will complete a final examination, in which questions related to the above have been embedded. Faculty will evaluate students answers in the embedded questions.

Assessment Criteria/Expected Results. At least 80 percent of students will
consistently answer correctly the embedded question on final exam.