Hill College
112 Lamar Drive
Hillsboro, Texas 76645

COURSE SYLLABUS

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<th>Course Prefix and Number</th>
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<tr>
<td>CSME 2531</td>
<td>Principles of Facials and Skin Care Technology III</td>
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Hill College is committed to the principal of equal opportunity in education and employment. The college does not discriminate against individuals on the basis of age, race, color, religion, sex, national origin, disability, or veteran status in the administration of its educational programs, activities, or employment policies.

**Catalog Description:**
Advanced concepts and principles of skin care and other related technologies.

**End-of-Course Outcomes:**
Demonstrate professional ethics, salon management, and develop client relations and related skills in preparation for the state licensing examination.

Lecture Hours: 2  Lab Hours: 9  Semester Credit Hours: 5

Pre/co-requisites: Must have a High School Diploma, G.E.D. or Ability to Benefit

**Introduction and Purpose:**
The purpose of Principles of Facials and Skin Care Technology III is advanced concepts and principles in skincare and other related technologies. Topics include advanced instruction in Salon/Spa Business Selling Products, and Career Planning. The student will know the skills mandated by Texas Department of Licensing and Regulations to receive their license. They will know the skills related to Salon/Spa Business, Selling Products, and Career Planning.

**Instructional Materials:**

1. **Required**
   Lecture Materials:
   Facial Practical Exam Guidelines

   Workbook: Milady’s Standard Practical Workbook ed.2004
Practical Application Material

2. Recommended- Project Sheet (required by TDLR)

Supplies and Materials:
Prescribed Uniform
Prescribed Shoes
Student Kit #1
Model
Paper/Pen

Objectives/Student Learning Outcomes:

SCANS is a list of skills developed by the Department of Labor to insure students are trained on necessary skills required by industry. Each objective listed relates to one or more of these skills standards. The translation for these standards is attached to the end of this syllabi. More information about SCANS may be found in the book “Skills and Tasks for Jobs-A SCANS report for America 2000” published by the U.S. Department of Labor. The book may be purchased from the U.S. Government Printing Office under ISBN 0-16-036177-X.

1. Student will demonstrate manipulative skills needed to perform practical applications. *C-1, C-2, C-3, C-5, C-6, C-7 C-11, C-15, C-18, C-19, F-1, F-2, F-3, F-5, F-6, F-8, F-9, F-10, F-11, F-15, F-16, F-17

2. Acquire knowledge of all theory needed to pass the written portion of the state exam. C-1, C-3, C-5, C-6, C-7, C-18, C-19 F-1, F-2, F-3, F-5, F-6, F-8, F-9, F-11, F-15, F-17

3. Develop a professional attitude toward clients, co-workers and the profession. *C-1, C-3, C-4, C-5, C-6, C-7 C-11, C-12, C-13, C-14, C-15, C-16, C-18, C-19, F-1, F-2, F-3, F-4, F-5, F-6, F-7, F-8, F-9, F-10, F-11, F-13, F-14, F-15, F-16, F-17

4. Build self confidence in skill and knowledge of facial. *C-1, C-3, C-4, C-5, C-6, C-7, C-9, C-10, C-11, C-12, C-13, C-14, C-16, C-18, C-19, F-1, F-2, C-3, C-4,F-5, F-6, F-7, F-8, F-9, F-10, F-11, F-12, F-13, F-14, F-15, F-16, F-17

The students’ success in completing these objectives will be measured using a set of examinations and assignments described, in detail under the section of this syllabus headed “Method of Evaluation”.

Annual Assessment Plan will be implemented each year to review course.
Methods of Instruction:

This course will be taught using the traditional lecture with a question and answer period daily. Audio-visual materials and computer based technology will be used when appropriate. Students will be required to complete a lab requirement.

Methods of Evaluation:

Grades in this course will be based on the following evaluation criteria:

Tests: short essay and objective (4 tests) \(20\%\)

Worksheets: research papers (4 workbook assignments) \(20\%\)

Lab projects (1 project sheet) \(40\%\)

Final examination \(20\%\)

All following guidelines detailed by Texas Department of Licensure and Regulation.

Class Policies:
Regular attendance at all class meetings is expected. Disruptions in class will not be tolerated.

Disabilities/ADA:
In accordance with the requirements of the Americans with Disabilities Act (ADA) and the regulations published by the United States Department of Justice 28 C.F.R. 35.107(a), Hill College’s designated ADA coordinator, Debra Hargrove, Vice President, Human Resources and Organizational Development, shall be responsible for coordinating the College’s efforts to comply with and carry out its responsibilities under ADA. Students with disabilities requiring physical, classroom, or testing accommodations should contact Salley Schmid, Director of Counseling, at (254) 659-7651 or sschmid@hillcollege.edu.

Course Requirements:
A. Regular and punctual attendance
B. Turn in all assignments on time
C. Proper classroom behavior

Topics and Tests:
1. Career Planning
2. Skin Care Business
3. Selling Products and Service

BIBLIOGRAPHY
Advanced Professional Skincare
1991 Edition Milady’s Standard Cosmetology
2003 Edition
Milady Publishing

Milady’s Standard Comprehensive Training for Estheticians
2003 Edition
Milady Publishing

Milady’s Standard Textbook for Professional Estheticians
1999 Edition
Milady Publishing

The Healing Nutrients Within
Second Edition
McCraw-Hill Publishing

Nutrition Desk Reference
Third Edition
McCraw-Hill Publishing

Nutrition Almanac
Fourth Edition
McCraw-Hill Publishing

Encyclopedia of Nutritional Supplements
1996 Edition
Prima Publishing

Skincare: Beyond The Basics
2000 Edition
Milady Publishing

Healing Massage Techniques
Second Edition
Prentice-Hall Publishing

Day Spa Operations
1996 Edition
Milady Publishing

Modern Electrology
2000 Edition
Hair Publishing

APSC Publishing
Above manuscripts have been approved by The Texas Department of Licensing and Regulations for use in the instruction of cosmetology either as texts or resource materials
Assessment Plan

**Cosmetology Assessment Plan Statement #1**

**Intended Outcome #1.** Students taking Principles of Facial/Esthetic Technology III will use and apply learning techniques to perform all state board procedures including practical and written.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Principles of Facial/Esthetic Technology III will complete a final examination, in which questions related to the above outcome have been embedded. Faculty will evaluate students’ answers in the embedded questions.

**Assessment Criteria/Expected Results.** At least 80 percent of students will answer each embedded question correctly on the final examination.

*See data report 1 and the Report of Assessment Findings.

**Cosmetology Assessment Plan Statement #2**

**Intended Outcome #2.** Students taking Principles of Facial/Esthetic Technology III will understand Salon/Spa business practices with all related fields.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Principles of Facial/Esthetic Technology III will complete a final examination, in which the above outcome have been embedded. Faculty will evaluate students’ answers in the embedded questions.

**Assessment Criteria/Expected Results.** At least 80 percent of students will answer each embedded question correctly on the final examination.

**Cosmetology Assessment Plan #3**

**Intended Outcome #3.** Students taking Principle of Facial/Esthetics Technology III shall apply professional selling products and services in the workplace.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Principles of Facial/Esthetics Technology III will complete a final examination, in which questions related to the above outcome have been embedded. Faculty will evaluate students’ answers in the embedded questions.

**Assessment Criteria/Expected Results.** At least 80 percent of students will answer each embedded question correctly on the final examination.

**Cosmetology Assessment Plan #4**
**Intended Outcome #4.** Students taking Principles of Facial/Esthetic Technology III will understand all areas relating to career planning.

**Assessment Measures, Techniques, and Target Courses/Activities.** Students taking Principles of Facial/Esthetic Technology III will complete a final examination, in which questions related to the above outcome have been embedded. Faculty will evaluate student’s answers in the embedded questions.

**Assessment Criteria/Expected Results.** At least 80 percent of students will consistently follow the rules and regulations set by the state, college, and department.

Assessment written test will be posted on Blackboard. Assessment practical exam will be conducted in house. Assessment practical will be assessed by TDLR Examination. Practical and Written statistics assessed on TDLR Web site.