

# Federal Hiring Seminar Series

## 2017 Spring Semester



These 2-hour presentations explain the Pathways Programs and how they can provide opportunities for permanent federal employment. Participants will learn about internship opportunities, programs for recent graduates and presidential management fellowship (PMF) programs.

The U.S. Department of State's **Pathways Internship Program** includes both the Internship Temporary Program (ITEP) and the Internship Experience Program (IEP). Both programs are targeted toward U.S. citizens enrolled in a wide variety of educational institutions from high school to graduate school and professional academic levels. Both programs provide students with opportunities to explore Federal careers while being paid for the work performed.

**Recent Graduates Program** targets recent graduates of trade and vocational schools, community colleges, universities, and other qualifying educational institutions or programs. To be eligible, applicants must apply within two years of degree or certificate completion. Veterans who, due to military service, were unable to apply for positions, will have up to two years from their release or discharge from active duty, not to exceed six years after degree and/or certificate completion. Successful applicants will be placed in a one-year career development program.

The **Presidential Management Fellows Program (PMF)** has been the Federal government's premier leadership development program for advanced degree candidates. The PMF program focuses on developing a cadre of potential government leaders. Under the regulations proposed by Office of Personnel Management, the eligibility window for applicants is expanded, making the program more "student friendly" by aligning it with academic calendars.

### Finding & Applying for Jobs in the Federal Government

**(Navigating USAJOBS):** USAJOBS is a free presentation that provides a step-by-step process for the online portal that covers searching for Federal jobs is USAJOBS.gov and this briefing provides insight into:

- Searching for federal jobs & maximizing search results
- Applying for federal Jobs
- Managing your online account



#### **BURLESON CENTER, Room 200** **Pathways/Finding & Applying for** **Jobs on USAJOBS**

March 7, Tuesday, 12-2 p.m.  
March 30, Thursday, 11 a.m.-1 p.m.  
**Writing Your Federal Resume**  
Feb. 23, Thursday, 10 a.m.-12 p.m.  
March 21, Tuesday, 1-3 p.m.

#### **HCC, ADVISING & SUCCESS CENTER** **Pathways/Finding & Applying for** **Jobs on USAJOBS**

Feb. 27, Monday, 10 a.m.-12 p.m.  
March 7, Tuesday, 12-2 p.m.  
April 4, Tuesday, 2-4 p.m.  
**Writing Your Federal Resume**  
Feb. 28, Tuesday, 1-3 p.m.  
March 24, Friday, 11 a.m.-1 p.m.  
April 4, Tuesday, 10 a.m.-12 p.m.  
April 12, Wednesday, 2-4 p.m.

#### **JOHNSON COUNTY CAMPUS** **Pathways/Finding & Applying for** **Jobs on USAJOBS**

March 7, Tuesday, 2-2 p.m.  
Allied Health Bldg., Room 501  
March 10, Friday, 10 a.m.-12 p.m.  
Instructional Bldg., Room 218T  
March 23, Thursday, 11 a.m.-1 p.m.  
Instructional Bldg., Room 501  
April 5, Wednesday, 11 a.m.-1 p.m.  
Instructional Bldg., Room 209  
**Writing Your Federal Resume**  
Wednesday, March 8, 2-4 pm.  
Instruction Bldg., Rm. 209  
March 28, Tuesday, 1-3 p.m.  
Instruction Bldg., Rm. 209  
April 4, Tuesday, 10 a.m.-12 p.m.  
Allied Health Bldg., Rm. 501  
April 11, Tuesday, 11 a.m.-1 p.m.  
Allied Health Bldg., Rm.501